

# Book' Em North Carolina Writer's Conference

## Fact Sheet

Please keep this page for reference.

### Event Description

Book' Em North Carolina Writer's Conference is a large-scale annual celebration of writing and its influences. The event features presentations by authors, nationally and locally acclaimed, book sales, children's activities, writing workshops, and more. Attendance in 2016 was an estimated 2,000 people. The 2017 event is February 25 from 9:30am-4pm.

### Application and Notification Process

The application deadline is November 4, 2016. All applications postmarked or delivered by November 4, 2016 must include payment in full. Applicants will receive a confirmation email upon receipt with payment. Applications will be reviewed and exhibitors will be selected. Notification will be sent regarding acceptance status by mid-November. Please note: Exhibitor spacing is limited.

### Regulations

- Authors must provide a photo, their genre, electronic book cover, and a short biography of 100 words or less.
- Exhibitors must bring their own table coverings. Advertising, signs and banners may only be placed on table tops not to exceed 2 feet, or taped to the front of the table. If assigned to a table against a wall, posters may be mounted there but without damaging the wall.
- Exhibitors must keep their space open and staffed all hours of the event.
- No alcoholic beverages, pets (with the exception of service dogs), skateboards, roller blades, bicycles, or weapons, real or facsimile, are permitted.
- Authors are encouraged to promote their participation via social media platforms and other marketing strategies.
- Exhibitors may not re-sell, share with an unaccepted exhibitor, or sublet any portion of their space. Violations will result in expulsion from the event.
- Once application fees are paid, no refunds are issued.

## Book' Em North Carolina Writer's Conference 2017 Exhibiting Author Application

Submit the application along with payment by November 4, 2016.

- Applications must be complete and include full payment in order to be accepted and processed. Please be sure to include signature/payment pages when submitting the packet.
- No application postmarked after \_\_\_\_ will be accepted.
- Submitting an application with payment does not guarantee acceptance.

**Author Name** (as you would like it listed in print): \_\_\_\_\_

**Contact Person** \_\_\_\_\_ **Email** \_\_\_\_\_

**Street Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Phone No.** \_\_\_\_\_ **Cell No.** \_\_\_\_\_

**Book Information:** Exhibiting author spaces are reserved for authors and illustrators who are promoting and selling their own book(s).

ISBN	TITLE	GENRE	PUBLISHER

**Genre**

- |              |              |             |             |             |         |
|--------------|--------------|-------------|-------------|-------------|---------|
| Arts-related | Biographical | Children    | Cookbook    | Educational | Fiction |
| History      | Horror       | Informative | Mystery     | Non-fiction | Poetry  |
| Sci-Fi       | Self-help    | Spiritual   | Young Adult |             |         |

**Link where one may access an excerpt of your book(s)** \_\_\_\_\_

**I plan to** (check all that apply)

- Sell my book(s)
- Hand out information
- Pass out giveaways
- Offer an activity or special promotion (please describe) \_\_\_\_\_

If you are selling both children's and adult books, please indicate if your adult books are appropriate for families or if they should be featured outside of the children's area:

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**Website/Social Media URL** \_\_\_\_\_

The information will be used to assist in marketing authors appearing at Book' Em.

Select the type of media link being provided: \_\_\_ Facebook URL \_\_\_ Twitter URL (provide your Twitter handle) \_\_\_\_\_ \_\_\_ Instagram \_\_\_\_\_

**Accommodations for those with a disability**

Robeson Community College is committed to making reasonable accommodations as required by the Americans with Disabilities Act. All requests must be made by \_\_\_\_\_. Your request for accommodations will in no way affect your acceptance status. Please indicate what accommodations are necessary.

\_\_\_\_\_  
\_\_\_\_\_

**Author Presentation**

Would you be willing to give a presentation? \_\_\_ Yes \_\_\_ No

Topic \_\_\_\_\_

Release of Liability: I agree to release Book' Em North Carolina and Robeson Community College from any and all liability, claims and causes of action arising from my participation as an exhibitor at the Book' Em North Carolina event on February 25, 2017.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Photo/Video Release: I hereby grant permission to use photographs and/or videos provided by me or taken of me (my property, my minor children) at the Book' Em North Carolina Writers Conference on \_\_\_ for publication in print, on the web and in social media.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Payment**

Payment may be made by check or credit card. Checks should be made out to Robeson Community College Foundation, ATTN: Book' Em.

**Tables Figures**

Determine which type of table you prefer.

		\$100 --full table		\$50 --half table
<u># of spaces</u>	x	<u>Space Fee</u>	=	<u>Total Fee</u>
_____		\$ _____		\$ _____

**Total Paid \$** \_\_\_\_\_     Cash     Check # \_\_\_\_\_

Please make check payable to Robeson Community College Foundation, Book' Em

\_\_\_ Credit: Circle one Visa /MC / DISC / AMEX # \_\_\_\_\_ Exp. \_\_\_\_/\_\_\_\_

**Signature** (required for credit card): \_\_\_\_\_

**Print Name** (required for credit card): \_\_\_\_\_